



COMMUNITY LENDING OFFICER JOB DESCRIPTION

We are looking for an experienced, service and detail-oriented community lending officer to join our team. We believe in contributing to the communities that we serve by providing technical assistance and loan capital. If you have a proven track record of creating lending solutions for your clients, we'd love to have you on our team. Please apply today!

RESPONSIBILITIES

- Operating our Racine, WI office
- Position is based on production - It is a temporary position, approx. 1yr. If the Racine portfolio grows, the position will be converted to FT, permanent.
- Implement target market outreach and business development strategies and activities to build a robust pipeline of community financing projects that create Legacy Redevelopment Corp. desired impact in the target market.
- Originate community development loans, including underwriting, financial analysis and structuring of loans, managing the approval process, including loan committee(s) presentation(s) and collaborating with loan processing team to coordinate closings
- Responsible for loan processing and loan closing functions/requirement
- Manage Legacy Redevelopment Corp.'s loan portfolio; Confer with borrowers one day past due until disposition (current, past due, write off, etc.) by telephone, in mail, email, or in person to determine reasons for overdue payments and arrange for debt repayment or establish repayment schedules.
- Provide technical assistance to strengthen the loan application of borrowers and support improved capacity of borrowers to repay the loan.
- Maintain uninterrupted borrower relationships to ensure proactive management of potential problems and repayment of Legacy Redevelopment Corp.

REQUIREMENTS

- Demonstrated competency in community development and non-profit lending, cash flow and project analysis, underwriting, structuring and lending policies and procedures.
- Solid understanding of the local and regional target market government, non-profit community, economic development and real estate market dynamics.
- Proactive work style along with the ability to work in a team environment.
- Excellent organizational and prioritization skills – strong detail orientation
- Ability to communicate effectively and work collaboratively in a multicultural environment.
- High-level written and oral communication and presentation skills.
- Proficient computer software skills, including spreadsheets and databases
- Minimum of 3 years of experience in community development lending that includes knowledge of non-profit and developer issues, cash management and underwriting.
- An Associates' degree in accounting, business, community development, finance or urban planning is preferred.
- Established and engaged community development network in the target market preferred.
- Other assignments and duties that will assist with the growth of the organization through new products and services.

About Company

Since 2003, Legacy Redevelopment Corporation provides strategic lending solutions for Milwaukee's underserved markets. We are the only U.S. Treasury-certified Community Development Financial Institution (CDFI) with a focus on housing and commercial real estate in Milwaukee's central city in addition to offering a variety of other small business financing loan products.

LRC is uniquely focused on nonprofit and small businesses, many of which are minority-owned. We believe that sustainability is advanced when businesses and organizations have access to capital.

Competitive benefits package: Health, Dental, Vision, Life Insurance, STD and retirement plan w/ company match for all qualifying employees

If this position sounds right for you, please submit your resume to: tcaro@lrcmke.com

Salary is based on experience